



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

Lisa Schweitzer, Treasurer
National Telephone Cooperative Association
Telephone Education Committee Organization
4121 Wilson Boulevard, 10th Floor
Arlington, VA 22203

MAR 15 2002

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Reference: February Monthly Report (1/1/02-1/31/02)

Dear Ms. Schweitzer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report was electronically filed on an old version of FECFile software or the commercial vendor equivalent. FECFile, Version 4.0 or the commercial vendor equivalent, must be used on all future reports submitted by your committee. The most current version of FEC File, can be downloaded from the FEC web site at <http://www.fec.gov>. Please use the correct version when submitting all future reports (11 CFR §104.2)

Any amendment or clarification should be filed with the Federal Election Commission. Electronic filers must file amendments (to include statements, designations, and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,


Alice Kang
Reports Analyst
Report Analysis Division

